

2022 Summer Application

Student Information

First _____ **Date of Birth** _____
Last _____ **Gender** M F
Address _____
City _____ **Grade Entering in Fall** _____
State _____ **ZIP Code** _____ **Name of Current School** _____
Home Phone: () _____ **Siblings (Age)** _____
Current Student? Yes No If no, who do we thank for referring you to us? _____

Parent(s)/Guardian(s)

Parent/Guardian #1 _____ Home Phone () _____ Mobile Phone () _____ Address _____ City _____ State _____ ZIP Code _____ Occupation _____ Email _____ Relationship _____	Parent/Guardian #2 _____ Home Phone () _____ Mobile Phone () _____ Address _____ City _____ State _____ ZIP Code _____ Occupation _____ Email _____ Relationship _____
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Medical Insurance

Subscriber's Name _____ Subscriber's Phone () _____ Primary Care Name _____ Allergies/medical condition _____	Insurance Name _____ Group Number _____ Primary Care's Number () _____
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Alternative Emergency Contacts

Emergency Contact #1 _____ Home Phone () _____ Work Phone () _____ Address _____ City, ST ZIP Code _____	Emergency Contact #2 _____ Home Phone () _____ Work Phone () _____ Address _____ City, ST ZIP Code _____
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Parent/Guardian's Signature

Parent/Guardian's Signatue

Summer Parent Handbook

Daily Schedule

Hours: Regular: 9:00-4:00pm
Extended AM hours: 8:15-8:45 am
Extended PM hours: 4:00-6:00pm

Daily schedule:

9:00-10:30AM	1st class
10:30-10:45AM	Snack
10:45-12:30PM	2nd class
12:30-1:00PM	Lunch
1:00-2:00PM	Outside games
2:00-4:00PM	Afternoon activity

Payment Policy

- A \$50 non-refundable fee is due upon registration for each week of summer that a child enrolls.
- A fee of \$25 will be charged for any returned check.

Cancellation and Termination of Enrollment

- Parents can cancel student's summer enrollment with at least a **2-week** written notice. Families will be refunded the tuition excluding the \$50 non-refundable fee. A refund will not be issued without a written notice.
- Students are expected to abide by the 'Student School Policies' of the school. A student's enrollment can be terminated if a student is found to be continuously disruptive and inappropriate in the classroom despite teacher warnings. Parents will be informed of these incidents prior to termination in order to give the parents a chance to correct the behavior.

Pick-up and Drop-off Policy

- For your child's safety, please bring your children to the lobby and stay with them until greeted.
- Students are not be allowed to leave the building without their parent/legal guardian, or any person authorized to pick up the child. Please inform the staff if another person is picking up.

General School Policies

- The school programs are for students in grade 1 through 8.
- For effective communication, please ensure that correct phone numbers and email addresses are provided on the application. Please notify us immediately of any changes.
- School announcements and communication are made through email.
- Weather cancellations are sent by email.
- Homework will be assigned in some programs, when homework is assigned; students are expected to complete it before the next meeting.
- Eating is not allowed during class. Students should bring a snack that can be used during recess or after class.
- Parents must notify the school of any medical conditions including allergies.

Student School Policies

- All students are expected to behave in a responsible and appropriate manner both to themselves and to others, showing consideration, courtesy and respect for other people at all times.
- At SET School we value the principles of equal opportunities and cultural diversity. In the spirit of maintaining a safe and welcoming environment, we do not tolerate bullying, violent behavior, destruction of property, racism, bad language or swearing.
- Students must show care and respect to all materials and equipment at the facility.
- Students will not use the school computers for any purpose other than class work. Responsible usage of the Internet is expected at all times.
- Students cannot leave the building without their parent/legal guardian or any other authorized person.

Parent/Guardian's Signature

Date

Parent/Guardian's Signature

Date

Photography Consent Form

I, (print full name) _____, as the parent/guardian of my child, (child's name) _____, hereby grant/deny full permission to the S.E.T. School of Metrowest to use my child's photo on their Web site and other advertising materials (printed or electronic) for the purpose of illustrating typical educational activities.

Parent/Guardian's Signature

Date

Parent/Guardian's Signature

Date