

2016 Summer Application

Student Information

First _____ **Date of Birth** _____
Last _____ **Gender** M F
Address _____
City _____ **Grade Entering in Fall** _____
State _____ **ZIP Code** _____ **Name of Current School** _____
Home Phone: () _____ **Siblings (Age)** _____
Current Student? Yes No If no, who do we thank for referring you to us? _____

Parent(s)/Guardian(s)

Parent/Guardian #1 _____	Parent/Guardian #2 _____
Home Phone () _____	Home Phone () _____
Mobile Phone () _____	Mobile Phone () _____
Address _____	Address _____
City _____	City _____
State _____ ZIP Code _____	State _____ ZIP Code _____
Occupation _____	Occupation _____
Email _____	Email _____
Relationship _____	Relationship _____

Medical Insurance

Subscriber's Name _____ **Insurance Name** _____
Subscriber's Phone () _____ **Group Number** _____
Primary Care Name _____ **Primary Care's Number** () _____
Allergies/medical condition _____

Alternative Emergency Contacts

Emergency Contact #1 _____	Emergency Contact #2 _____
Home Phone () _____	Home Phone () _____
Work Phone () _____	Work Phone () _____
Address _____	Address _____
City, ST ZIP Code _____	City, ST ZIP Code _____

Parent/Guardian's Signature _____

Parent/Guardian's Signature _____

GRADES 1--3				
Dates	AM	PM	Circle: Extended Day AM 8:30--9:00	Circle: Extended Day PM 4:00--6:00
6/27 -- 7/1	Beyond the Five Senses Scratch Programming	Dungeoneers' Guild	Yes / No	Yes / No
7/5 -- 7/8	Weird Botany LEGO Robotics	Marine Biology	Yes / No	Yes / No
7/11 -- 7/15	Colonial Chemistry Animation	Ancient Arts	Yes / No	Yes / No
7/18 -- 7/22	Flight LEGO Robotics	Monsters of Myth and Magic	Yes / No	Yes / No
7/25 -- 7/29	Masters of the Mesozoic Animation	Vet School	Yes / No	Yes / No
8/1 -- 8/5	Bug's Life LEGO Robotics	Electric Mischief	Yes / No	Yes / No
8/8 -- 8/12	Gross Anatomy Web Design	Pokemania	Yes / No	Yes / No
8/15 -- 8/19	Secret Agent Academy Scratch Programming	Physics of Star Wars	Yes / No	Yes / No
8/22 -- 8/26	Ultimate Lego MOC LEGO Robotics	Dungeoneers' Guild	Yes / No	Yes / No

GRADES 4--7				
Dates	AM	PM	Circle: Extended Day AM 8:30--9:00	Circle: Extended Day PM 4:00--6:00
6/27 -- 7/1	Med School Scratch Programming	Build a Bot	Yes / No	Yes / No
7/5 -- 7/8	Weird Botany LEGO Robotics	Marine Biology	Yes / No	Yes / No
7/11 -- 7/15	Rockets Animation	Dungeoneers' Guild	Yes / No	Yes / No
7/18 -- 7/22	Going Green LEGO Robotics	Monsters of Myth and Magic	Yes / No	Yes / No
7/25 -- 7/29	Molecule Masters Animation	Vet School	Yes / No	Yes / No
8/1 -- 8/5	Crimebusters Lego Robotics	Zombie Jamboree	Yes / No	Yes / No
8/8 -- 8/12	Natural Disasters Web Design	Pokemania	Yes / No	Yes / No
8/15 -- 8/19	Ultimate Lego MOC Scratch Programming	Physics of Star Wars	Yes / No	Yes / No
8/22 -- 8/26	Molecular Gastronomy Web Design	Dungeoneers' Guild	Yes / No	Yes / No

Summer Parent Handbook

Daily Schedule

Hours: Regular: 9:00-4:00pm
 Extended AM hours: 8:30-9:00 am
 Extended PM hours: 4:00-4:30pm

Daily schedule:

9:00-10:30AM	1st class
10:30-10:45AM	Snack
10:45-12:30AM	2nd class
12:30-1:00AM	Lunch
1:00-2:00AM	Outside games
2:00-4:00AM	Afternoon activity

Payment Policy

- A \$100 non-refundable fee is due upon registration for each week of summer that a child enrolls.
- A fee of \$25 will be charged for any bounced check.

Cancellation and Termination of Enrollment

- Parents can cancel student's summer enrollment with at least a **2-week** written notice. Families will be refunded the tuition excluding the \$100 non-refundable fee. A refund will not be issued without a written notice.
- Students are expected to abide by the 'Student School Policies' of the school. A student's enrollment can be terminated if a student is found to be continuously disruptive and inappropriate in the classroom despite teacher warnings. Parents will be informed of these incidents prior to termination in order to give the parents a chance to correct the behavior.

Pick-up and Drop-off Policy

- For your child's safety, please bring your children to the classroom and stay with them until your child's teacher has been notified of your child's arrival at school.
- Students will not be allowed to leave the building without their parent/legal guardian, or any person authorized to pick up the child by the parent/legal guardian. Please arrive at the school **prior to** the end of class.
- Pick up/drop off authorization form should be submitted to school at the beginning of the year in order to allow us to release your child with another adult. A written notice can also be submitted.
- Your child should be picked up promptly after the end of their class. Teachers or other staff will stay with your child until your child is picked up. If your child has not been picked up within 10 minutes after the end of class a \$3/min charge will occur until your child is picked up.

General School Policies

- The school programs are for students in grade 1 through 8.
- The school is not responsible for incorrect student information. For effective communication, please ensure that correct phone numbers and email addresses are provided on the application. Please notify us immediately of any changes.
- All school announcements and communication will be made through email.
- Weather cancellations will also be posted on our website by 2:00 PM. Please consider the safety of your roads when deciding to come in.
- Homework will be assigned in some programs, when homework is assigned; students are expected to complete it before the next meeting.
- Eating and drinking is not allowed during class, students should bring a snack and a drink that can be used during recess or after class.
- Parents must notify the school of any medical conditions including allergies.

Student School Policies

- All students are expected to behave in a responsible and appropriate manner both to themselves and to others, showing consideration, courtesy and respect for other people at all times.
- At SET School we value the principles of equal opportunities and cultural diversity. In the spirit of maintaining a safe and welcoming environment, we do not tolerate bullying, violent behavior, destruction of property, racism, bad language or swearing.
- Students must show care and respect to all materials and equipment at the facility.
- Students will not use the school computers for any purpose other than class work. Responsible usage of the Internet is expected at all times.
- Students cannot leave the building without their parent/legal guardian or any other authorized person.

Parent/Guardian's Signature

Date

Parent/Guardian's Signature

Date

Photography Consent Form

I, (print full name) _____, as the parent/guardian of my child, (child's name) _____, hereby grant full permission to the S.E.T. School of Metrowest to use my child's photo on their Web site and other advertising materials (printed or electronic) for the purpose of illustrating typical educational activities.

Parent/Guardian's Signature

Date

Parent/Guardian's Signature

Date